**Acceptance Letter**

I, **[NAME]** as the winner of the **FESSH Grant [YEAR]** agree that the [AMOUNT] Grant I accept will be used strictly for the Research Project mentioned in my application.

1. I promise to send a **progress report** by 31 May, [YEAR].
2. Progress Report Outline

* Grant name and year awarded
* Project Title and date of the grant period
* PI Name
* Summary of specific aims and progress made so far

1. I promise to send a **final report** after the end of the project, no later than 31 May, [YEAR]. LINK
2. The followings should be in the final report:

* List of publications originating from the grant (include date and name of publication)
* List of presentations resulting from this study (name of organization, date, type [oral/poster])
* Proof of acknowledgement of FESSH if any paper or presentation is published or presented in the project.
* Additional funding received or applied for, related to this study (include funding source and total amount)

1. I will attach a calculation to the final report how the FESSH Grant has been spent (only research related costs can be accepted). I agree that all funds not used in the study should be returned to FESSH.
2. I am invited to **present the results at the FESSH Annual Meeting** the year after the grant was awarded. In the case of publication presenting or citing research funding credit will to be noted by footnote that the project was supported totally or partially by funds from FESSH.
3. In case the above mentioned requirements will not be fulfilled I agree that FESSH has the right to reclaim the amount partly or fully depending on the missing items.

Start of the research project: [DATE]

Planned end of the research project: [DATE]

(if prolonged, please inform FESSH about the new date at [research@fessh.com](mailto:research@fessh.com) or [office@fessh.com](mailto:office@fessh.com) )

|  |  |
| --- | --- |
| Date: [DATE] | [SIGNATURE]  [NAME]  [ADDRESS]  Bank account number where the payment should be made: |
|  |  |